



Lafayette Hotels - Wonder View Inn - Housekeeping/Laundry

HOST INFORMATION

Company Description:

Our hotel is located atop a granite terraced hillside where you will quickly discover the allure of Maine's rockbound coast! The ideal location of our hotel places us just minutes away from the host of attractions that make this corner of Maine one of the nation's most popular retreats. We have been hiring students for many summers and we have students from all over the world working for us! We are located close to the center of downtown Bar Harbor and you can take the Island Explorer (free shuttle) all over the area, the bus stop is in front of our hotel. We provide affordable housing on site and provide students with a list of fun things to do and see while you are in Bar Harbor for the summer. The Bar Harbor area possesses a great selection of activities, including Acadia National Park, a nature camp, a zoo and a lumberjack show. Bar Harbor continues to draw visitors by the thousands!

Host Website: <http://www.wonderviewinn.com/>

Site of Activity: Lafayette Hotels - Wonder View Inn

Parent Account Name: Lafayette Hotels

Host Address: 50 Eden Street Bar Harbor , Maine , 04609

Nearest Major City: Ellsworth , Maine , Less than 25 miles away

PLACEMENT INFORMATION

Job Description:

This job will require you to complete two different jobs during your job agreement: 80-90% housekeeping and 10-20% laundry.

Housekeepers perform a combination of cleaning duties to maintain guest rooms and/or public hallway areas in a clean and orderly manner. Guest rooms may include: bedrooms, toilet/shower area, kitchen, living area, fireplace, and deck/porch. You will arrive at work between 8 and 9am the work day will be over by 3pm, which is typical, however in really busy times there are days that go until 4-5pm. You will work 5 or 6 days per week. Housekeeping training takes a week or so to condition oneself to caring for 10-15 rooms.

Job duties may include:

- Removing and collecting linens for laundering and transporting them to designated areas.
- Cleaning rugs, carpets, and upholstered furniture using a vacuum cleaner.
- Dusting furniture and equipment.
- Emptying wastebaskets and cleaning them inside and out.
- Cleaning tiled floors with the use of brooms and mops.
- Using chemical-based products to clean tubs, sinks, counter tops, mirrors, toilets, door panels and shower curtains.
- Replenish trash bags, soaps, bathroom items, and other supplies.
- Transporting all trash and waste to disposal areas, as instructed.
- Cleaning refrigerator, stove, microwave, and any additional appliances inside and out.
- Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests.

-Perform all duties in a safe manner.

Laundry workers process, clean, sort and organize linens to be distributed to guest rooms.

Job duties may include:

- Sorting laundry to be cleaned according to linen type (bed sheets, towels, etc.)
- Placing or feeding laundry into large washers, dryers, towel processing machines, and ironing machines and properly operating this equipment.
- Inspecting and evaluating the quality of linens.
- Sorting, folding, and counting linens for delivery.
- Keeping laundry machines, floor, and all other equipment clean and free from laundry lint, soap remains, or dirt.
- Collecting soiled linens in bags for laundering and transporting them to designated areas.
- Delivering clean linens to housekeeping areas.
- Replenishing supplies in the laundry and/or housekeeping departments.

Typical Schedule:

You will arrive at work between 8 and 9am the work day will be over by 3pm, which is typical, however in really busy times there are days that go until 4-5pm. You will work 5 or 6 days per week.

Drug Test required: No

COMPENSATION

Hourly Wage: \$12

Eligible for Tips: Yes

Not guaranteed, up to the guests discretion.

Estimated weekly wages including tips: \$450

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 30

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Less hours in May and June. More hours in July, August, and September.

Average number of hours per week reached by last year's seasonal employees: 35

JOB REQUIREMENTS

English Level required:



Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Employees may be required to lift, push, pull, or carry objects up to 40lbs on a repeated basis.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

Other qualifications or conditions

Description:

-Employees will perform physical activities that require moving one's whole body, such as lifting, balancing, climbing, and stooping or bending. These activities often also require considerable use of the arms and legs. -Employees will be required to stand or walk for long periods of time. -Employees must be able to work on occasion in an indoor, humid or hot environment without air-conditioning. -Employees may, on occasion, be exposed to outdoor elements such as rain, cold temperatures, or high heat and humidity.

Job Training required: Yes

Length of job training:

One Week

Hours per week during training period: 30

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Need to wear uniform: Yes

Uniform Policy:

Uniform costs between \$40 and \$100, varying on job. Bell services require black dress shoes; Housekeeping comfortable low Q black; Restaurants vary, but low Q ("low quarter" shoes).

Cost of uniform: \$40

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Uniform costs between \$40 and \$100, varying on job. Bell services require black dress shoes; Housekeeping comfortable low Q black; Restaurants vary, but low Q ("low quarter" shoes).

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Company Parties

Additional Details about Cultural Offerings:

We host a small welcome party once all students have arrived and ice cream and pizza socials throughout the summer. There is also an opportunity to participate in an annual walk/run/bike event in August to raise money to cure cancer. Bar Harbor is also adjacent to Acadia National Park.

Local Cultural Offering:

Acadia's stunning mountains, lakes and sea cliffs can be viewed from a number of vantage points including the park's loop road; historic carriage roads, and 125 miles of trails exclusively for hiking. The Bar Harbor area possesses a great selection of family activities, and other fun things to do.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

Employer-owned or employer-arranged housing description:

On-site converted hotel rooms; no phone; 2-4 students per room; separate common kitchen. Common kitchen has stoves, microwaves, refrigerator, utensils and internet access. Coin operated laundry is available. *Please note that although we hire couples, housing is not co-ed. All females will be living with females and all males will be living with males. We are unable to accommodate couples sharing a room.

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

Phone Service: Yes

Description:

Kitchen facilities: Yes

Description:

Common kitchen

Laundry facilities: Yes

Description:

Coin-Operated

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:

*Please note that although we hire couples, housing is not co-ed. All females will be living with females and all males will be living with males. We are unable to accommodate couples sharing a room. Please also note that if you'd like to request to live with your friend(s), please communicate with the hotel directly so we can do our best to accommodate your request.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$100

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: On-Site

ARRIVAL INFORMATION

Arrival Instructions:

If arriving in Boston or Portland, take the Concord Coach Line to Bangor. Bar Harbor Shuttle system is available from Bangor to Bar Harbor. Total transportation cost is \$40-\$100 if arriving from Portland, ME or Boston, MA.

www.concordcoachlines.com

www.barharborbangorshuttle.com

Suggested Arrival Airport:

Logan International Airport, BOS, Over 50 miles

Portland International Jetport Maine, PWM, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$75 to \$100

If arriving after regular hours:

Suggested After-Hours Accommodation:

Best Western White House

155 Littlefield Ave

Bangor , Maine 04401

\$0 to \$25

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: Yes

Details about how to apply for Social Security Number:

The Social Security Office is located in Bangor, Maine - approximately an hour or so drive from Bar Harbor. We will arrange several scheduled dates for groups of students to be transported to the office in order to apply for their social security cards. Your supervisor will communicate with you regarding which date you will be scheduled to go.

Nearest SSA Office: Bangor , Maine , Less than 50 miles

Other:

Wage Payment Schedule:

Employees will be paid every two weeks.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

No metal besides modest earrings; no fad or off-colored hair; neat non fad hairstyle.

Second Job Availability: Yes, likely

Applicable Company Policies:

Second jobs are readily available once in the busy season, beginning in July. Our employment must take precedence over second job scheduling to qualify for housing. Students may work more than one position for our company, but we try to avoid overtime situations. Our housing is basic, but quite inexpensive relative to housing in Bar Harbor. We require students to respect those around them and adhere to housing rules and quiet hours. Wireless internet access is available at various hot spots on the property. Hotel common areas and facilities are for guest use only, but our grounds are expansive and plenty of activities are available within the park and in Bar Harbor. The park and town transportation system picks up individuals on property.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Internet Cafe, Public Library

Walking Distance from Housing:

Food Market, Post Office, Bank, Restaurants, Internet Cafe, Public Library

In Town, Requires Transportation:

Shopping Mall, Fitness Center