



# YMCA Blue Ridge Assembly

Black Mountain, North Carolina | [blueridgeassembly.org](http://blueridgeassembly.org) | @ymcablueridge



## About YMCA Blue Ridge Assembly:

YMCA Blue Ridge Assembly is a retreat and conference destination located just outside of Asheville, North Carolina. It was founded over 100 years ago in Black Mountain, North Carolina as a conference center and mountain getaway, but also with a vision to be a leadership training center. For over a century YMCA Blue Ridge has welcomed groups of youths and adults as well as families to come together and build relationships. This is a place to learn from speakers, discover the beauty of the natural setting, enjoy healthy outdoor activities, and grow spiritually and mentally through the YMCA local and international community. The common goal is to create relationships and inspire all those who set foot on campus including school field trips, spiritual retreats, church retreats, youth camps, family reunions, training opportunities, and/or team building retreats for non-profit organizations or companies.



**Positions Available:** The YMCA Blue Ridge Assembly job openings for Summer 2020 include customer service, guest services, lifeguards, kitchen help, housekeeping and groundskeeping positions. There are also a few positions available in conference and audio visual services. It is important to be prepared to work in a beautiful yet remote location in the mountains. These jobs are for people who want to experience America through the great outdoors and a campus community setting. All jobs except groundskeeping, housekeeping, and dining room attendants **require excellent English**. All jobs require great customer service skills and motivation.

Job Title	Wage/Hour	Number of Available Positions
Lifeguard	\$8.75/hour or \$9.00/hour with red cross certification	2
Waitstaff/Dining Room Attendant	\$7.75/hour	5
Kitchen Help	\$8.25/hour	2
Ice Cream Sales	\$8.25/hour	1
Barista	\$8.25/hour	1
Groundskeeping	\$8.25/hour	1
Housekeeping	\$7.75/hour	5
Public Area Attendant	\$8.25/hour	1

### Position Descriptions:

**Lifeguards** are responsible for ensuring a safe environment for swimmers. You must be able to recognize and react properly in emergency situations. You will check and maintain specific chemical levels in the pool and operate the pool filtration system. Additional duties may include but are not limited to cleaning the pool and surrounding areas, cleaning the restrooms, removing trash and enforcing facility rules and gate control. Experience and good swimming skills necessary.

**Dining Room Attendant** is the primary role, but general kitchen duties are included, such as dishwashing, cleaning, food prep, etc.

**Kitchen Helpers** are responsible for washing and re-shelving dishware and glassware, emptying garbage, sweeping and mopping floors, wiping down food service tables, cleaning appliances, chopping vegetables, and assisting the cook. The kitchen area at times may have high humidity and temperatures.



**Ice Cream Sales Attendants** will be responsible for waiting on customers, handling money, making the ice cream products or various sandwiches and sides, preparing food, and maintaining and cleaning the grounds i.e. cleaning, merchandising, inventory management.

**Baristas** will be making coffee, milkshakes, smoothies, clean up out front in the seating area and in the employee section, emptying trash from all areas, and keeping work space clean and tidy i.e. cleaning, merchandising, inventory management.

**Groundskeepers** are responsible for daily maintenance of a property. Responsibilities can include painting, garbage removal, lawn maintenance, and sweeping & mopping.

**Housekeepers** will be making beds, cleaning bedrooms, bathrooms, kitchen and common areas. Laundry, washing, drying, folding and ironing of sheets and towels, etc. You may have to work with cleaning chemicals.

**Conference Services And Audio-Visual Attendants** are responsible for setting up and arranging all meeting spaces neatly and in accordance with guests' requests, (including seating and table setup and breakdown), cleaning and maintaining all meeting space areas, including floor care and being a clerk the conference service desk (this desk is responsible to give all the sport equipment).

**Work Hours:** You should expect to work an average of **32 hours per week**. If you have any questions about your work hours or the schedule, please speak with your manager.

**Uniforms:** Two uniform shirts are provided. You must bring khaki pants or khaki shorts and comfortable, closed toe shoes.

**Work Start Dates:** You should plan your U.S. arrival so you can begin working **May 25 - June 5**. Orientation is held on June 6.

**Work Finish Dates:** We are looking for candidates who can finish work **August 3 - September 20**. You should be as upfront and honest as possible about your work finish date. It is customary in the U.S. to give at least two weeks notice of your final day of work.

**Interviews:** We are able to interview and hire couples and friend groups. However, we will conduct our interviews individually.



**Housing information:** YMCA Blue Ridge Assembly provides you with on-campus dormitory style housing within a short walking distance to the job site. Rooms are shared by two Exchange Visitors. Each room has two single beds and a private bath. There is a washer/dryer in the building, a lobby/meeting area, a TV room, and kitchen and dining area. The rent will be **\$75.00 per week** and will drop to \$50.00 per week starting in August until Mid-September. All meals, WiFi, and utilities are included in the rent. The staff meal plan includes buffet style meals - breakfast, lunch and dinner, with healthy options at every meal including fresh fruit and a deluxe salad bar. Dorm kitchen has a refrigerator, microwave, stove/oven and most kitchen supplies. The swimming pool is available for staff when off duty. There is a workout room with weights as well as hiking trails and other numerous fun outdoor activities. You should bring all of your own personal toiletries. Bedding, towels, and sheets are all provided free of charge.

**Staff Activities:** As a part of the YMCA Blue Ridge culture, we understand that summer work and travel participants come to western North Carolina not only to work but to enjoy the surrounding Appalachian region and its culture. Therefore, the assembly provides opportunities for our staff to visit local attractions, including nearby parks, shopping districts and restaurants. We also provide opportunities to our staff to visit Trampoline Park, Water Park, nearby waterfalls, Biltmore house, Amusement Park, 4th of July festivities, movie nights, barbecues, and pool parties. In order to encourage our summer staff to be part of our organization's culture, YMCA Blue Ridge Assembly will offer staff discounts for all these activities.

**Area Information:** Soak up the cool mountain air amidst a picturesque 1,200 acre forested campus. Come explore the Blue Ridge Mountains and the Asheville music scene. Make lifelong friends and memories. Earn money for college and beyond. **Black Mountain, North Carolina** is where the camp is located; it is a small charming town with a few restaurants and shops. A great area for those who hike and love the outdoors.

Find out more at: <https://blueridgeassembly.org/>

YMCA Blue Ridge Assembly is located 20 minutes from historic downtown Asheville, and less than 40 minutes from Asheville Regional Airport. YMCA Blue Ridge provides free transportation to and from the airport or bus station. We are also two hours away from Charlotte, North Carolina and 3 ½ hours away from Raleigh/Durham.

Find out more about the area at: <https://www.ncblueridge.com/>