



Lafayette Hotels - Waves Oceanfront Resort - Facilities Associate

HOST INFORMATION

Company Description:

Waves Oceanfront Resort is located in the heart of Old Orchard Beach, Maine. Waves Oceanfront Resort has around 136 national and international employees making it an ideal place to have a true American Exchange experience while gaining challenging and rewarding work experience. We have cookouts and pizza DAYS at least once a month for our J-1 students and American staff. Our students love working here and a lot of our students return season after season! We work hard and students average over 40 hours throughout the summer but still have time to have a lot of fun! Old Orchard Beach is only 2 hours from Boston and 20 minutes from Portland, Maine. Old Orchard Beach is a busy, family-friendly resort location with over 100,000 national and international visitors every year.

Host Website: <http://www.wavesoceanfront.com>

Site of Activity: Lafayette Hotels - Waves Oceanfront Resort

Parent Account Name: Lafayette Hotels

Host Address: 87 West Grand Avenue Old Orchard Beach , Maine , 04064

Nearest Major City: Portland , Maine , Less than 25 miles away

PLACEMENT INFORMATION

Job Description:

Facilities Associates perform a combination of duties to maintain guest rooms and/or public areas in a clean and orderly manner. Guest rooms may include: bedrooms, toilet/shower area, kitchen, living area, and deck/patio. Job duties may include:

- Removing and collecting linens for laundering and transporting them to designated areas.
- Checking guest rooms for needed repairs and/or items to be replaced.
- Cleaning rugs, carpets, and upholstered furniture using vacuum cleaner or carpet cleaner.
- Emptying wastebaskets and cleaning them inside and out.
- Cleaning tiled floors with the use of brooms and mops
- Using chemical-based products to clean tubs, sinks, toilets, counter tops, mirrors, door panels, shower curtains, and other property fixtures such as exterior lighting, railings, and pool area.
- Replenishing trash bags, soaps, bathroom items, and other supplies.
- Transporting all trash and waste to disposal areas, as instructed.
- Removing items from refrigerator, stove, and microwave.
- Cleaning refrigerator, stove, microwave, and any additional appliances inside and out.
- Wash and dry dishes and put them away in proper places
- Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests.
- Keep supervisor/manager informed of situations relating to facility operation, patron complaints or concerns, accidents, emergency situations, damages, and potential safety hazards.
- Attend departmental and team meetings as well as participate in all additional training course.

- Perform all duties in a safe manner.
- Employees may be asked to move to different locations or job assignments within the property, as needed. Other duties may be assigned.
- Assist in laundry when needed.

Typical Schedule:

The usual schedule for a Facilities Associate is 9 a.m. to 3 p.m. daily. Each employee is given at least one day off. Occasional hours assisting in the laundry room may be from 4 p.m. to 9 p.m.

Drug Test required: No

COMPENSATION

Hourly Wage: \$12

Eligible for Tips: Yes

Tips are given by guests at their discretion and are not guaranteed. The amount earned in tips will vary greatly.

Estimated weekly wages including tips: \$384

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 36

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 50

Potential fluctuation in hours per week:

Peak weeks include weeks with near 100% occupancy at the hotel, deep cleaning, etc. Low weeks include weeks with below 50% occupancy at the hotel with additional work being limited

Average number of hours per week reached by last year's seasonal employees: 40

JOB REQUIREMENTS

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Will be required to push or pull a linen cart, lifting linen bags, moving furniture, etc.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Other qualifications or conditions

Description:

-Student will perform physical activities that require moving one's whole body, such as lifting, balancing, climbing, and stooping or bending at the knee to clean. -Will be required to work in small spaces such as shower and toilet areas. -Employees must be able to work continuously in an indoor environment. -Employees may, on occasion, be exposed to outdoor elements such as rain, cold temperatures, or high heat and humidity.

Job Training required: Yes

Length of job training:

Varies

Hours per week during training period: 36

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

This position will be on the job training. Skills and attributes of the job will be taught by other associates in this position and learned on the go.

Need to wear uniform: Yes

Uniform Policy:

Comfortable pants/shorts/footwear is required. The hotel will provide t-shirts with company logo for student to wear while working.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Appropriate clothing with work provided t-shirt.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Potlucks or Dinners, Sporting Events, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Trips to Nearby/Major Attractions

Additional Details about Cultural Offerings:

We try to host an employee luncheon at least once a month that introduces the classics of American taste such as burgers, hot dogs, and pizza. We have hosted an "International Day" where students can cook delicacies from their home country to share with the other students working for us.

Local Cultural Offering:

The Old Orchard Beach Chamber of Commerce hosts several events each year which include events directly related to the Summer Work and Travel Program and many others that bring visitors to town to enjoy. You can visit their website for more information! <https://oldorchardbeachmaine.com/events/>

HOUSING AND TRANSPORTATION

Housing Provided: Conditional. Housing is provided first come, first served.

Employer-owned or employer-arranged housing description:

The Waves has housing available for a limited amount of students. Each room will have a small refrigerator and full bathroom. Some rooms will house up to three students. Linens to the beds will be provided. Each student will be given a key to their room. No one else will hold a key to housing except for hotel management in case of emergencies. Students will have access to a common kitchen area where food can be cooked. Most housing is located directly next door at 71 West Grand Ave.

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

WiFi is available throughout the property

Phone Service: Yes

Description:

Students can use the phones at the front desk if needed to contact CIEE or anyone else in case of an emergency. Assistance by front desk staff will be provided if needed.

Kitchen facilities: Yes

Description:

There is a common kitchen available at housing.

Laundry facilities: Yes

Description:

The hotel has a coin operated laundry facility.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 1 - 3

Rooming Arrangement Description:

Housing areas will be co-ed. A majority of rooms will be single gender.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$130

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Walking commute from next door

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: No

Bicycles are available to rent: Yes

Estimated cost: \$100

Total: Yes Per Day: No

Description: All roads in Old Orchard Beach are safe to bike on. It is important to be aware of surroundings as there is still traffic.

ARRIVAL INFORMATION

Arrival Instructions:

The most convenient way to arrive to Old Orchard Beach is to fly into Boston, MA or Portland, ME. From Boston, students can take the Amtrak Downeaster to Old Orchard Beach or get on a Concord Coach Lines bus to Portland, ME and proceed to Old Orchard Beach by taxi or Uber. Travel from Boston is approximately 2 hours by bus or train and travel from Portland is approximately 30 minutes by taxi or Uber. We ask that you send us your travel itinerary no later than two days before you are to depart your home country so we can make sure we expect your arrival. In many cases if you do not have housing arranged before you arrive, we will set a hotel room aside for a small fee so you have a place to stay when you first arrive to the United States. It is best to arrive between the hours of 8 a.m. and 8 p.m. If you are to arrive later than 8 p.m., it is especially important to let us know of your arrival so we can plan accordingly. We do not want you stuck outside in the middle of the night! You can call the hotel at 207-934-4949 from an airport phone if needed. The address to the hotel for GPS is 87 West Grand Avenue, Old Orchard Beach, Maine.

You can view pricing and scheduling for the Amtrak Downeaster here: <https://amtrakdowneaster.com/>

You can view pricing and scheduling for Concord Coach Lines here: <https://concordcoachlines.com/>

We will usually provide transportation to the Social Security office about once a week. Otherwise, there is local public transportation that will go to the Social Security office from Old Orchard Beach.

For any questions or comments regarding arrival please e-mail Josh at wavesj1visa@gmail.com

Suggested Arrival Airport:

Portland International Jetport, PWM, Less than 25 miles

Boston Logan International Airport, BOS, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$25 to \$50

If arriving after regular hours:

Suggested After-Hours Accommodation:

Best Western Merry Manor Inn
700 Main Street
South Portland , Maine 04106
merrymanorinn.com
207-774-6151
\$0 to \$25

Hilton Garden Inn Boston Logan Airport
100 Boardman Street
Boston , Massachusetts 02128
https://hiltongardeninn3.hilton.com/en/hotels/massachusetts/hilton-garden-inn-boston-logan-airport-BOSLOGI/index.html?SEO_id=GMB-HI-BOSLOGI
617-567-6789
\$150 to \$200

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide transportation approximately once a week to the Social Security office. If transportation by us is unavailable, there is local public transportation that will go to area of the Social Security office.

Nearest SSA Office: Saco , Maine , Less than 10 miles

Other:

Wage Payment Schedule:

Bi-weekly. Direct deposit is available.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Personal hygiene is a must. Tattoos, piercings, facial hair, etc. is allowed but must be appropriate and not interfere with any professional interaction with customers. Example, any tattoos displaying curse words would not be allowed.

Second Job Availability: Yes, likely

Applicable Company Policies:

- Students can expect to be on their feet for most of their shift. It is important to wear comfortable footwear.
- Maine has weather that can change quite frequently. It can get cold in the spring and fall and very hot in the summer. It is important to plan accordingly.
- Personal cell phone use is not allowed during your shift
- Smoking is allowed in designated areas only at the hotel and housing and only during approved break times during your shift
- Scheduling is done by each supervisor. It is important to talk to your supervisor about any schedule changes ahead of time
- Parties are not allowed at housing and is strictly enforced.
- Students are allowed to use the hotel amenities when not working. This includes use of the pool, grills, and fitness room. Using the amenities must not take away the use from any paying guests.
- Students can receive an employee discount at our market located on property when it is open

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Barber/Hair Dresser

Walking Distance from Housing:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Barber/Hair Dresser

In Town, Requires Transportation:

Food Market, Post Office, Bank, Restaurants, Public Library, Barber/Hair Dresser

Unavailable:

Shopping Mall