



WORK & TRAVEL USA

Yellowstone Victorian Inn - Housekeeper

HOST INFORMATION

Company Description:

Yellowstone Victorian Inn is located in the downtown area of Gardiner, Montana within walking distance of all restaurants, shopping and local activities, and is less than a minute from the North Entrance Station to Yellowstone National Park. Our historic bed and breakfast inn was built in 1898 and we are located in a very busy tourist location during the summer months. When not working, employees enjoy activities in the area such as visiting Yellowstone National Park, hiking, camping, rafting, biking, and more.

Host Website: <http://www.yellowstonecondosandsuites.com>

Site of Activity: Yellowstone Victorian Inn

Parent Account Name: Yellowstone Victorian Inn

Host Address: 114 Main Street Gardiner , Montana , 59030

Nearest Major City: Bozeman , Montana , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Description of position: Housekeepers perform a combination of cleaning duties to maintain guest rooms and/or public hallway areas in a clean and orderly manner. Guest rooms may include: bedrooms, toilet/shower area, kitchen, living area, fireplace, and deck/porch. Job duties may include:

- Removing and collecting linens for laundering and transporting them to designated areas.
- Cleaning rugs, carpets, and upholstered furniture using vacuum cleaner.
- Dusting furniture and equipment.
- Emptying wastebaskets and cleaning them inside and out.
- Cleaning tiled floors with the use of brooms and mops.
- Using chemical-based products to clean tubs, sinks, countertops, mirrors, toilets, door panels and shower curtains.
- Replenishing trash bags, soaps, bathroom items, and other supplies.
- Transporting all trash and waste to disposal areas, as instructed.
- Removing items from refrigerator, stove, and microwave.
- Cleaning refrigerator, stove, microwave, and any additional appliances inside and out.
- Loading and unloading dishes from dishwasher, drying dishes, and putting them away in proper places.
- Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests.
- Keep supervisor/manager informed of situations relating to facility operation, patron complaints or concerns, accidents, emergency situations, damages, and potential safety hazards.
- Attend departmental and team meetings as well as participate in all additional training courses.
- Perform all duties in a safe manner.
- Employees may be asked to move to different locations or job assignments within the property, as needed. Other duties may be assigned.

Employees who have sufficient English skills and who are interested may be able to assist with some Front Desk job duties checking guests in and out of the hotel, answering the phone, and providing customer service to guests.

Drug Test required: No

COMPENSATION

Hourly Wage: \$10

Eligible for Tips: No

Estimated weekly wages including tips: \$350

Bonus: Yes

All participants that finish the program will receive \$100 bonus with the last paycheck.

* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 45

Potential fluctuation in hours per week:

July and September are the busiest months of the year, therefor the participant will have the opportunity to work over time during this months.

Average number of hours per week reached by last year's seasonal employees: 35

JOB REQUIREMENTS

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

The participant will be required to lift and move linens and cleaning supplies

Handling cleaning chemicals

Working outdoors

Need to wear uniform: No

Dress Code: Yes

Description:

Although we are not very strict when it comes to clothing we would prefer the students to be dressed neatly and respectful.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

Additional Details about Cultural Offerings:

Gardiner is located in southwest Montana at the north entrance to the world's first national park—Yellowstone. Gardiner is home to one of the most diverse collections of large wildlife species in the country, including bison, bighorn sheep, elk, pronghorn, grizzly bears, black bears, and wolves.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

Employer-owned or employer-arranged housing description:

The housing provided is either a house or apartment with a bathroom, kitchen and small living room. the housing will be shared with 2 to 4 roommates. The housing will be equipped with TV, refrigerator, bedding/linen, full kitchen, utensils

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

high speed wi-fi

Phone Service: Yes

Description:

Kitchen facilities: Yes

Description:

Laundry facilities: Yes

Description:

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:

The roommate assignment is completely random, if the participants want to stay together they will have to contact us prior to arrival.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$75

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$150

Description:

The deposit will be taken out of the first paychecks,

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Will be returned by paycheck at the end of the program if the house is left in good condition.

Details About Deposit Refund:

Will be returned by paycheck at the end of the program if the house is left in good condition.

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: walking

ARRIVAL INFORMATION

Arrival Instructions:

The closest airport to Gardiner is Bozeman International Airport (BZN). The students will be picked up at the airport by one of our staff members any day of the week before 6 PM. If the students arrive after 6 Pm they will have to stay at one of the hotels in Bozeman and they are responsible for the costs.

Suggested Arrival Airport:

Bozeman, BZN, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

Holiday Inn Express & suites
309 W Madison Ave

Belgrade , Montana 59714

https://www.ihg.com/holidayinnexpress/hotels/us/en/belgrade/bznbg/hoteldetail?cm_mmc=GoogleMaps_-_EX_-_US_-

BZNBG

(406) 388-7100

\$75 to \$100

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

The hotel staff will take the participants to the nearest Social Security office.

Nearest SSA Office: Bozeman , Montana , Over 50 miles

Other:

Wage Payment Schedule:

The participants will be paid by paycheck every 2 weeks.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

-

Second Job Availability: Yes, likely

Applicable Company Policies:

Housekeepers perform a combination of cleaning duties to maintain the guest rooms in a clean and orderly manner.

Cellphone are not to be used during work hours. Smoking is only allowed in designated areas.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Walking Distance from Housing:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Unavailable:

Shopping Mall