



## Wee Packet Restaurant - Server

### HOST INFORMATION

**Company Description:**

The Wee Packet Restaurant opened its doors in 1949 and has been serving loyal customers for the past 70 seasons. Always aiming to please, we strive to provide an authentic Cape Cod experience for our guests. We are located minutes away from the popular Dennis Port beaches, only an hour from Boston and serve breakfast lunch & dinner. The owner is from Dublin Ireland but has lived in the United States for the past 24 years so an Irish breakfast is our specialty! Wee Packet is a family run business and the owners work alongside the students all summer long. Students enjoy that we are open for all three meals so they have an opportunity to work many hours if so desired. There are also many 2nd job opportunities in the area. Students are close to the village and there is a bus that rides to the closest busy town - Hyannis. Additionally, students have the opportunity to purchase bikes to help get them around.

We are a fast paced restaurant that offers quality food and service. Working in a restaurant can be very intense and demanding and students need to be up to the challenge should they so choose. We are not a fast food restaurant rather we consider our restaurant to be casual gourmet. Students must be willing to learn and know the menu and adapt to the fast paced environment. We have owned the restaurant for 15 years and have had students working with us that long. We enjoy being part of their Cape Cod experience!

**Host Website:** <http://weepacketrestaurant.com/>

**Site of Activity:** Wee Packet Restaurant

**Parent Account Name:** Wee Packet Restaurant

**Host Address:** 79 Depot Street Dennisport , Massachusetts , 02639

**Nearest Major City:** Boston , Massachusetts , Over 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

Servers can expect to welcome guests at their table, answer any menu questions, take their order in a respective manner, deliver their order to the kitchen, deliver the food to the tables and take drink orders. This is a high customer facing position. Knowledge of the menu and drinks are very important to the server making great tips. Students will get a MENU MANUAL from the employer and they MUST study this to ensure they have all the knowledge of the menu and restaurant.

Waiter/Waitress employees are required to perform various food and beverage related tasks including:

- Taking accurate orders and serving food to guests. This includes being familiar with the entire menu and actively selling/suggesting additional food/drink items.
- Placing food items on serving plates or dishes along with required condiments and utensils to present to customers.
- Preparing cold drinks, warm drinks, and other non-alcoholic beverages.
- Some employees will serve alcoholic beverages and must strictly follow all state and federal laws related to serving alcohol.
- Preparing all items quickly and accurately ensuring no waste and in accordance with production and portion requirements and quality standards while maintaining a safe, sanitary work environment.
- Handling sales which will include: taking correct orders, entering sales in a cash register, taking money, counting out correct change

(coins/bills), giving change (coins/bills) to customers, and completing credit card transactions.

- Maintaining and cleaning all Food Service areas according to all county, state, and federal health codes and sanitation procedures including equipment, floors, supply areas, sales areas, and customer areas (tables, chairs, floors, serving lines, condiment stands, etc.). This also includes clearing dishes, trash and other items from tables, sweeping floors, filling condiments, and wiping down tables between guests.
- Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests.
- Keep supervisor/manager informed of situations relating to facility operation, patron complaints or concerns, accidents, emergency situations, damages, and potential safety hazards.
- Attend departmental and team meetings as well as participate in all additional training courses.
- Perform all duties in a safe manner.
- Employees may be asked to move to different locations or job assignments within the property, as needed. Other duties may be assigned.
- Employees will be required to help with opening and closing duties including but not limited to restocking food, beverage, dishes, retrieving supplies, sweep and clean your service section, assist with garbage removal and disposal.
- Additional responsibilities include working in the gift shop, assisting customer with purchases, cashing out customer, re-stocking shelves.
- Other duties as assigned,

**Seasonal changes to job duties or available hours:** Yes

Business tend to be slow between Memorial Day and end of June. Students should be prepared for lower hours in May and June as things pick up in July.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$3.75

**Eligible for Tips:** Yes

Participants will make the majority of their income through tips.

**Estimated weekly wages including tips:** \$300

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 40

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 42

**Potential fluctuation in hours per week:**

**Average number of hours per week reached by last year's seasonal employees:** 40

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

If employees work a double shift, they are provided with an employer approved meal free of charge.

## JOB REQUIREMENTS

### English Level required:



Advanced

**Required to be 21+:** No

**Previous Experience required:** No

### Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

Carrying trash out to dumpster, restaurant trays of food to tables...

Standing for entire shift

Handling cleaning chemicals

Working outdoors

**Job Training required:** Yes

Length of job training:

varies based on students ability

Hours per week during training period: 25

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Students will not have a set schedule until July 1st. Great opportunity for lots of hours for those who learn the job quick and have excellent english. We are casual gourmet which means we service the customers during their whole dining experience. Students can expect to be working non-stop during their shift. Students will be trained for their first week and should not expect 32 hours until they are fully trained. Please understand, 40 hours is an average of the whole summer. Please come prepared with enough money for 3 weeks (\$750 to \$1000) to ensure a successful start to your program.

**Need to wear uniform:** Yes

Uniform Policy:

First uniform shirt is free. Sneakers/khaki shorts. First uniform is provided free, second at cost.

Cost of uniform: \$10

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Students should be generally neat and clean in appearance. Shower daily, and come prepared to work in your uniform. No facial tattoos or large gauge piercings.

## CULTURAL OPPORTUNITIES

### **Types of Cultural Opportunities:**

Potlucks or Dinners, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Company Parties

### **Additional Details about Cultural Offerings:**

The Wee Packet Restaurant & Gift Shoppe offers and end of the season gathering for their employees. Additionally, throughout the summer, we may have a pizza party to celebrate a busy day!!

### **Local Cultural Offering:**

Cape Cod is an amazing destination in the summertime. Endless beaches, bbqs, and parties happen all summer. Students can take part in festivals, swim, camp, and relax at the beach. We also have baseball games and outdoor concerts in the summer that are a lot of fun to attend!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Conditional. Housing is provided based on arrival dates or other factors.

### **Employer-owned or employer-arranged housing description:**

Employer provided housing is on a first come - first served basis. Other factors may come into play as there are two housing options with one being a bit further away from the restaurant. Amenities include a TV, refrigerator, toaster, utensils, microwave, and bedding/linen is provided. Students are required to give a \$30 upon arrival for the clean bed linens and towels.

**Lease Agreement:** Yes

### **Onsite Amenities:**

WiFi: Yes

Description:

Students will have their own wifi provided with housing - the fastest wifi available.

Phone Service: Yes

Description:

Students can contact CIEE with their own reliable cellular service that they will set up themselves.

Kitchen facilities: Yes

Description:

The housing has a complete kitchen with a stove/oven and a refrigerator.

Laundry facilities: No

Description:

There is a laundromat in town - about a 15 min walk or 10 minute bike ride.

### **Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 3

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 3

Rooming Arrangement Description:

Request to live with a friend is fine. We are not in the process of hiring boyfriend/girlfriends as we have had issues in the past regarding days off, travel times, etc.

### **Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$130

Housing Cost Deducted from Paychecks: No

Description:

Participants will pay for the housing each Sunday to the landlord.

Utilities Costs: No

Housing Deposit: Yes

Cost: \$130

Description:

Students will be expected to provide the housing deposit upon arrival. At times, this may prove difficult for some students so we are flexible at times with the housing deposit.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

The housing should be left as it was found - clean bedding/towels returned, utensils & plates put away, bathroom tidy, shower emptied and CLEAN, refrigerator CLEAN with edibles no longer wanted disposed of and brought to the dumpster, outdoor shower emptied and clean, outdoor bbq cleaned.

Details About Deposit Refund:

Deposit returned prior to students departure.

### **Transportation to Worksite:**

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: One housing option is located next to the restaurant. The other housing option is less than 3 miles away by bike.

There is also local bus transportation.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: Yes

Bicycles are available to rent: No

Estimated cost: \$

Description: Biking along a neighborhood road to the housing. Bikes are available to buy.

Local Bus, Subway or Train

Estimated commute time: Under 15 minutes

Estimated cost: \$2

Total: Yes Per Day: No

Description: per ride

## ARRIVAL INFORMATION

### Arrival Instructions:

Students should fly into Logan International Airport then take a bus to Hyannis (<https://tds.peterpanbus.com/> , apprx: \$28.00, but cost varies). It is approximately 2 hours from the airport. From Hyannis, local public transportation is available. For more information please visit: [www.greyhound.com](http://www.greyhound.com). Please contact your employer at least 2 weeks prior to your arrival. Additionally, you should provide your name, job title, date of arrival & departure upon contacting your employer.

Contact name - David Shortt

email - weepacket@gmail.com

phone - 507 737 5106

### Suggested Arrival Airport:

Boston Logan, BOS, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$25 to \$50

### If arriving after regular hours:

#### Suggested After-Hours Accommodation:

Red Roof Inn Boston Logan  
920 Broadway  
Saugus , Massachusetts 01906  
\$100 to \$150

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

### Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will give students ample time to travel to the SS office during their 1st week of work.

Nearest SSA Office: Hyannis , Massachusetts , Less than 10 miles

**Other:**

**Wage Payment Schedule:**

Participants will be paid weekly

**Meal Plan:** Not available

**Provide Certificates/Performance Evaluations:** No

**Hire in Groups:** No

**Grooming Requirements:**

Students should be generally neat and clean in appearance. Shower daily, and come prepared to work in your uniform. No facial tatoos or large gauge piercings. Students must also come to work with a positive attitude and be prepared to work.

**Second Job Availability:** Yes, likely

**Applicable Company Policies:**

Student's should not expect a set schedule until July 1st, or later depending on how the summer weather is. This employer is flexbile with student's as long as they discuss with the management. This is not fast food. We offer traditional table service where food is brought to the customer by the server and the server is always checking in on the tables. Knowledge of the employer provided manual is a must and if a student is not studying the manual, they will not be fit to work. Cape Cod towns are all very small and quiet. It's more about enjoying nature and the beaches than experiencing American nightlife unless you are thinking about stargazing. Taxes in Massachusetts are high - students should expect that roughly 15% of their income will go to taxes. Cape Cod has very LIMITED public transportation. There is a bus with limited hours so most students bike or walk everywhere. Employer provided housing is available with limited spots and may be up to 3 miles away. Bikes are available...

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Restaurants, Fitness Center, Public Library

**Walking Distance from Housing:**

Food Market, Post Office, Restaurants, Public Library

**In Town, Requires Transportation:**

Shopping Mall, Bank

**Unavailable:**

Internet Cafe